

Degree Examination Regulations for the Master's Degree Program of the Graduate School of Medicine

(Purpose)

1. These bylaws shall be in accordance with Article 19 of the Degree Regulations of Nagoya City University (April 1, 2006, Nagoya City University, Instruction No. 129). The purpose of this document is to stipulate the necessary matters concerning the examination of degrees at the Nagoya City University Graduate School of Medicine.

(Qualification Requirements for Degree Application)

2. Those who are eligible to apply for the conferral of a degree in accordance with Article 3, Paragraph 2 of the Regulations shall be those who have completed a master's degree program.

(Dissertation)

3. A dissertation shall be a thesis that satisfies all of the following items

- (1) Single authored
- (2) Japanese or English

(Required documents)

4. The documents listed below must be submitted between December 1 (June 1 in the case of October admission) and the Friday of the week preceding the second Tuesday of the following month. However, the thesis must be submitted by the Friday of the week preceding the second Tuesday of the month.

- (1) Application for degree conferral
- (2) CV
- (3) Five copies of list of publications
- (4) Five copies of the dissertation
- (5) Five copies of reference theses (If there is no thesis related to the applicant, the applicant need not submit it)
- (6) Abstract of the thesis contents

(Committee.)

5. The main examiner shall be appointed by the Graduate School Academic Affairs Committee among the examiners as stipulated in Article 7 of the Regulations. (Reported at the Faculty Meeting held on the second Tuesday of December (June for students admitted in

January))

2. The two secondary reviewers shall be appointed by the primary reviewer and approved by the Graduate School Academic Affairs Committee.

3. The sub-peers mentioned in the preceding item shall be a full-time professor, associate professor, or associate professor who belongs to a different field from the primary reviewer in the Graduate School of Medicine, Graduate School of Pharmaceutical Sciences, and Graduate School of Art and Design.

4. The Faculty Committee shall appoint the primary and secondary reviewers from the Graduate School Academic Affairs Committee at the Faculty Meeting held on the fourth Tuesday in December (June for students admitted in October).

6. The Committee shall hold a public review meeting on the third Wednesday in January (July for October admission). (Simultaneous Examination once a year)

2. In principle, the public review session shall consist of a 15-minute presentation and a 15-minute question-and-answer session per applicant.

3. Master's course students must attend the public review meeting for all theses.

4. Faculty members, doctoral students, research students, research associates, and other persons authorized by the Graduate School Academic Affairs Committee may attend the public review sessions.

7. The Examination Committee shall examine the dissertation and make decision on the examination at the Public Examination Meeting.

2. Judgment shall be made in accordance with the following items

(1) Each member of the Examination Committee evaluates the thesis by secret ballot using a 5-point scale (5 points being the maximum score).

(2) If the average score of the judging committee members is 3 or more, the committee will pass the judgment.

(3) If the average score of the review committee is less than 3 points, the committee recommends revisions, etc., and re-evaluates the resubmitted paper.

3. If the Examination Committee determines that the thesis is acceptable, the Dean of the Graduate School shall receive the report by the third Tuesday of February (August for October admission).

4. The Faculty Committee shall submit a report on the results of the examination by the fourth Tuesday in February (or the date of the Faculty Committee meeting in August in the case of October admission).

Supplementary Provisions

These bylaws shall come into effect as of September 8, 2009.

Supplementary Provision

These bylaws shall come into effect on January 1, 2009.

Supplementary Provision

These bylaws shall come into effect as of December 12, 2009.

Supplementary Provisions

These bylaws shall come into effect as of April 1, 2020.

Supplementary Provisions

These bylaws shall come into effect as of December 12, 2023.

[Master's Thesis Examination Procedures] () indicates the case of October enrollment.

Friday of the week preceding the second Tuesday in December (June)

Deadline for degree applications (excluding theses)

Second Tuesday in December (June)

Report of the primary examiner at the Faculty Meeting (appointed by the Graduate School Academic Affairs Committee) .

Appointment of associate examiners by the primary examiner during this period.

Determination of the order of review by the Graduate Academic Affairs Committee.

December (June) 3rd Friday

Deadline for thesis submission

December (June) 4th Tuesday

Approval of review committee members (Faculty Meeting)

List of applicants, review committee members, and summary of contents distributed to Faculty Meeting.

After the Faculty Meeting, distribute these and other materials to Examiners.

January (July) 3rd Wednesday of the month

Public review meeting (attendance by applicants and review committee members is mandatory)

During this period, review by review committee members

If the thesis is not judged as acceptable, a recommendation for revision is made and the

thesis is re-judged.

Third Tuesday in February (August)

Deadline for submission of reports for each review committee meeting

February (August) 4th Tuesday (date of August Faculty Meeting)

Degree Examination (Faculty Meeting)

March (September)

Degree conferment ceremony (held at the same venue as the undergraduate graduation ceremony)